

Reflection Lake Community Association Board of Directors

March 3, 2025 Agenda

Meeting Recording:

<https://drive.google.com/file/d/1SVM2K-ihTXKkbBCABprLsuXCyVCPDNPw/view?usp=sharing>

1. Call to Order
 - a. Abram calls the meeting to order at 6:30 p.m. and informs the audience that the meeting is being recorded.
 - b. Present: Abram Cosby, Gary Long, Jerry Parker, Lori Johnson, Randy Kenworthy, Keith Cox, Russ Bishop, Terry Zoesch.
 - c. Absent: Donna Mack.
2. Approval of Minutes
 - a. Minutes from the February meeting are included in the Board Packet
 - i. Motion to approve made by Gary, seconded by Randy, approved 6-0 with Keith and Terry abstaining.
3. Officers Reports (as needed)
 - a. Treasurer (Treasurer's Report is in the board packet) - Jerry
 - i. Jerry shares the RLCA treasurer's report from the board packet.
 - ii. Jerry asks that budget suggestions and amounts be submitted by May 1.
 - iii. Terry suggests that "debt recovery" be used to label those dues being caught up from the past.
 - b. Vice President (legal update) - Gary
 - i. Gary reports that there has been no contact with the attorney's office since the last board meeting. The defendants' response has been submitted to the plaintiff and there is nothing new to report at this time.
4. Community Forum
 - a. Answering questions
 - i. Community review of bylaws: Sections being approved by the board will be sent to the community for final approval with ample time to review prior to the community meeting this summer. Lucinda Wiser, secretary of the Bylaws and Covenants Committee, adds that a newsletter will be going out, and the pieces that have been approved by the board are being linked to a document that the community can review as they are approved by the board.
 - ii. Procedure for voting on the new bylaws: Terry asks if mail-in ballots will be allowed and about the procedures for voting. Abram responds that the bylaws do allow mail-in voting and that the allowable existing voting

procedures will be used, with the goal of allowing maximum participation by people who live elsewhere or face other obstacles. He emphasizes that stories about people facing difficulties be brought to the board and we will make every effort to accommodate them.

- iii. Community summer annual meeting: The date is July 11, and Jerry has put a deposit down to reserve the Grange Hall for that date, because it has bathrooms, parking, enough seating space, and a place for the election committee to work. Jerry says we would like to have 20% of the lots represented at the meeting, as this is a new goal within WUCIOA.
- iv. Communicating with the board: Abram shares that he sometimes gets questions sent to the president's email account and he generally invites those people to the meeting to ask in the community forum, so that they can be heard by the whole board. He is willing to bring questions from community members to meetings if they request that, and he encourages community members to bring any questions, even on others' behalf. He concludes with a reminder about civility when communicating by e-mail.
- v. RLCA community meeting: There is some discussion about moving the annual community meeting back to a lake location in future years, since it is convenient for people to attend. Because this summer's meeting location was already determined at the last meeting, it was decided to move ahead with the Grange, and that the topic will be discussed again after this year's meeting.

5. Old Business

- a. RLCA sign and roof (Conservation, Maintenance, and Dams request for approval and funding)
 - i. Dan Loos shares that the CMD is requesting money for materials to build a roof over the RLCA entrance sign to keep it from getting weathered so rapidly in the future. The amount is not yet known.
- b. Bing's Landing Dock (CMD request for materials funding to complete project)
 - i. The CMD has money in their budget for the dock but the walkway needs to be rebuilt and they aren't sure yet of the material expenses for that project. The CMD is requesting to move some unspent funds within their budget to cover these expenses.
 - ii. Jerry shares that the CMD committee may already have enough budgeted, and that if money is already budgeted within the CMD for maintenance and repairs, that the line items can be shifted by the committee as needed without board approval on each item. The approval of the community was for CMD. There is some discussion about priorities within the CMD budget, and it is clarified that the CMD can shift their budget as needed to address the highest priorities. The dock was a high priority for the community, so that project will be a CMD priority.
- c. Port-o-Potty

- i. The plan is for two port-a-potties this year, at the community center and Eagle Beach. They get cleaned once a month, delivered April 7, and remain through October. This amount is already budgeted so no approval is needed .
- d. Bylaws Second Reading
 - i. Reserve
 - 1. Lori summarizes the section, and a few questions were answered and some discussion took place.
 - 2. Jerry suggests setting up the account soon rather than waiting until the fiscal year starts again.
 - 3. Motion to approve the reserve section is made by Abram, seconded by Lori, approved unanimously.
 - ii. Article V - Board of Directors
 - 1. Gary summarizes changes in the section. Keith suggests a majority of the board decide if there is more than one holdover for a position. This change is made to section 5.4.
 - 2. Motion to approve as amended is made by Randy, Terry seconds, and the approval is unanimous.
 - iii. Article VI - Board of Directors Responsibilities
 - 1. Jerry summarizes the section.
 - 2. Motion to approve made by Gary, seconded by Randy, approved unanimously.
 - iv. Water - section 12.3
 - 1. Lucinda summarizes this section.
 - 2. Lengthy discussion ensues about this section, with members of the Reflection Water Board and others speaking. Ultimately, it is decided that with RLCA and RWA being independent bodies, neither should be telling the other what their responsibilities are, and the legal easement that is on file should be the guiding document for moving forward.
 - 3. A suggestion is made to remove Paragraph B. Randy moves to remove Paragraph B. Keith seconds. Dan Loos, a past RLCA president, then suggests changing the language in that paragraph to refer to the easement.
 - 4. A motion is made by Abram to replace the language in Paragraph B with reference to the easement. The motion is seconded by Randy, and the motion is approved by a vote of 6-2.
 - 5. A motion to approve the overall water section is made by Abram, seconded by Gary, and approved 6-2.

6. New Business (please submit motions or resolutions to be included in board packet)

- a. Bylaws First Reading:
 - i. Article II: Purpose

1. Lori summarizes the purpose statement, which was developed as a result of the survey sent out by the bylaws committee.
 - ii. Article III: Membership
 1. Jerry summarizes the article for the first reading.
 - iii. Amendments of Bylaws
 1. Lucinda reviews this section, which was changed to comply with WUCIOA.
 - iv. Grievance Procedure for Members
 1. Lucinda summarizes this new section, which was created to give members a method to address concerns that they may have.
 - b. Setup procedure for TV, and Wi-Fi
 - i. Jerry shares the donated items and reviews how to connect to the wifi in the community center and where the instructions are located.
 - c. Google Business Account
 - i. Would allow for email addresses ending in @reflectionlake.net at a cost of \$12.60 plus tax per month. This would replace the current \$10.80 per month for the current Gmail account.
 - ii. Files would have to be transferred to the new google drive.
 1. Abram reviews this change, which would cost a couple of more dollars a month than we are currently paying and we could have up to 99 e-mail addresses.
 2. Motion to approve made by Gary, seconded by Randy.
 3. Jerry asks who would do the work to set this up, and Abram says he will do that with the help of Rick Smith.
 4. Approved unanimously.
 - d. Lake cleanup day
 - i. The lake cleanup will be May 2, starting at 9 a.m., and Gonzaga students will be here that day during lunch to present their research to the community. This date coordinates with Firewise national cleanup day, and is approved by consensus.
7. Committee Reports (As needed and/or requested by committee chairperson)
 - a. CAC (Community Action Committee) - Diana Kenworthy
 - i. The first meeting of the year will be Wednesday, March 18, 6:00 p.m.
 - ii. This group usually meets on the third Tuesday of each month, except for this first meeting.
 - iii. The April road cleanup will be held on Saturday, April 18, at 9 a.m.
 - b. Bylaws and Covenants (BC) - nothing additional to report
 - c. Roads - Keith
 - i. Additional rock has been placed on Sheets Road.
 - ii. Meetings will be combined with water meetings on the last Wednesday of each month.

- iii. Their work is currently being hired out due to a lack of volunteers willing and able to complete their tasks. Abram shares a reminder to do written bids and follow the legal processes.
- d. CMD - Dan
 - i. Security - The committee is wanting to sell the old golf cart. They will review the bylaws and covenants to see what the requirements are for selling community property,
 - ii. Reflection Lake sign - thank you to all the volunteers who refurbished the sign, donating somewhere between 300-500 hours of work.
 - iii. Dock meeting and materials - discussed earlier - date and time to finish that project still to be determined.
 - iv. Firewise - Discussion about the dumpsters and the problems with them and whether they are worth doing. Gravel will be placed where needed this spring.
 - v. Gonzaga Studies - The plant group has met with community members on a couple of recent weekends, and they are doing water quality studies and plant inventories. Both the plant and fish groups will be here May 2 to present their research. They are attempting to locate last year's posters for us to keep at the community center. The fish group is coming on March 28 just to work, not to give any presentation.
- e. Terry and Russ depart.
 - i. Plant pen - Discussion is underway about where to put it and materials.
 - ii. Fish - Trout is possibly being ordered later in the year. Randy visited the Department of Fish and Game recently and learned that the carp may not be sterile so we may have that as an additional problem, if we were thinking that they would eventually die out. Randy is waiting for a call back from a person at Fish and Game regarding additional species, and there is some discussion about diploid vs. triploid fish and what is and is not allowed in the lake. Randy will report back once he receives more information.
 - iii. Spillway cracks - The Department of Ecology said those need to be fixed, so the plan is to do that this year with epoxy.
 - iv. South outlet measuring tape - plan to replace this year.
 - v. Refinish 2 benches - plan to do this year.
 - vi. Lake level - The CMD wants to keep the lake level up about 2 inches with drought conditions coming.
 - vii. Valve replacement - The goal is to find an engineer so the process is beginning to get three written bids. DOE has a list to start the process and the CMD wants to be able to put in the proper valve.
 - viii. Signage - being updated
 - ix. Gate lock - someone apparently tried to drill it out last year so it needs to be replaced, to be done soon.
 - x. Miscellaneous repairs that have been done on the community center - door handle and the outside light.

f. Security - Gary thanks those who have helped throughout the winter and reports there has been outside fishing lately that continually needs to be addressed.

8. Adjourn - 9:00 p.m. Randy moves, Keith seconds, unanimously approved.