



## Reflection Lake Community Association

37708 N Sheets Road

Elk, WA 99009

A non-profit Homeowner's Association since 1962

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# Collection Policy

### RLCA Treasurer and Owners

Update Approved November 7, 2023

Effective Date: November 8, 2023

This policy is to insure guidance to all treasurers, and owners. (Updated Nov, 7 2023)

Annual Dues: Collected by September 3<sup>rd</sup>. (Updated on November 7, 2023)

Late Fee of \$20: Billed annually in October. (Updated November 7, 2023)

Liens Filed: After twelve months of non-payment, if no payment arrangement is kept current.

Lien Payment: May only be paid by cashier check to the RLCA Attorney

Lien Payment Includes: Amount owed to RLCA, Late Fees. Filing Fee, Attorney Fee. Twelve percent (12%) interest and release fees.

Other Collection: Payment to Damages/Fines. Due 30 days from billing date, \$50 Late Fee, RLCA cost incurred, Court Cost, plus filing fee.

Negotiated Payments: Should a member have an emergency issue, the Treasurer or President is authorized to set up a payment schedule, waiver of late charges or exempt the member from current year lien collection.

  
Jim Boothby, President

11/7/23  
Date

The Minutes and this Policy are on our website, [reflectionlake.net](http://reflectionlake.net)